

Nursing by Florence Nightingale, 6s. 6d.; Two portfolios one very large to hold the coloured drawings of the Crimea, and other pictures.

The Report was approved.

#### MISS GRAHAM'S REPORT.

##### The Administration Class, Kent County Mental Hospital.

On Friday, April 24th, 1931, the members of the Administration Class visited the Kent County Mental Hospital, Maidstone. Miss E. L. Macaulay, O.B.E., R.R.C., the Matron, most kindly explained the various methods of administration used in the Hospital.

She invited the members of the Class to visit the following departments: the Dispensary, the General Stores, the main Kitchen and Scullery, the Dining-room, Day Ward, Recreation Hall, Chapel, Medical Block, Sick Wards, Occupation Therapy Department, Sewing-room, Laundry, Nurses' Home and the Matron's House. The members watched the patients at work in these various departments and they were especially interested in the different kinds of needlework that the women were doing in the Occupation Therapy Wards. For example, one lady was making a very elaborate tea cloth, others were knitting jumpers and making rugs.

The Class was given a delightful tea in the Matron's beautiful sitting-room, and Harriet, the Matron's maid (also a patient), was so pleased to find several old friends among the members. During the tea hour the members of the Class were introduced to the Medical Superintendent, Dr. A. C. Hancock, M.C., to whom they expressed their desire to return to the Hospital again at some future date and extend their knowledge, as the time was all too short to see the many departments.

Before leaving the Nurses' Home, the Class offered Miss Macaulay a very hearty vote of thanks for her great kindness and hospitality.

##### University College Hospital.

On Saturday, May 9th, 1931, the members of the Administration Class visited the University College Hospital. Miss R. E. Darbyshire, R.R.C., the Matron, explained the principal methods used in the administration of the Hospital, and after a most interesting address which she gave to the Class in her office, Miss Darbyshire invited the members to visit the following departments: the Out-Patient Department, the Ward Blocks, the Theatres, the Obstetric Hospital, the Ear Hospital, the Kitchens, the General Stores, the Linen-room, the Laundry-room, the Preliminary Training School and the Nurses' Home.

The members were especially interested in the glass canopy placed over each stove in the kitchen, and it was delightful to hear that no odours from cooking ever escaped into the Hospital.

Miss Darbyshire invited all the members of the Class to a delightful tea in the Nurses' Home, and before leaving they offered her a very hearty vote of thanks for her great kindness and hospitality, concerning which many appreciative comments were heard.

On May 22nd, the Administration Class will visit the Hospital for Sick Children, Great Ormond Street.

The next meeting of the Tutorial Group will be held at 39, Portland Place, on Tuesday, May 19th, 1931, at 8 p.m., A Paper will be read from Miss Pritchard, Sister-Tutor, Cape Town, South Africa.

The Report was adopted.

The Council directed the Secretary to convey to Miss E. L. Macaulay and Dr. A. C. Hancock (Kent County Mental Hospital), and to Miss R. E. Darbyshire and to the Chairman of University College Hospital, the gratitude of the Council for granting permission for the Administration Class to visit and inspect the fine institutions under their

direction and control, and for the very great kindness, courtesy and hospitality extended to the members of the Class.

#### THE SECRETARY'S STATEMENT

The Secretary presented a very satisfactory report of College activities.

There had been twenty-three visitors to the College.

The Administration Classes conducted by Miss D. K. Graham, had been extremely successful and greatly appreciated by the students.

The Executive Committee of the League of Sister Tutors had held its first meeting in the Class Room on April 30th, and the League was now affiliated to the National Council of Nurses of Great Britain.

£2 18s. od. had been paid for books and portfolios for the History of Nursing Section, leaving a balance in hand of £3 2s. od. from Councillors' quarterly gifts.

#### NOMINATIONS FOR ELECTION AS FELLOWS AND MEMBERS.

Since the last meeting of the Council there had been applications for Fellows' Nomination Papers for election to the Council from Miss Violet M. L. Cater, Cert., Charing Cross Hospital, and from Miss Dorothy Kathleen Graham, Cert., Guy's Hospital, nominated Councillor, who seeks election by postal ballot.

Also from one Member, Miss Emily Jane Haswell, a late nominated Councillor, who also seeks election by postal ballot.

The President explained that according to the Constitution, it had been ascertained that it was legally in order for Fellows and Members who had in the first instance been nominated by the Trustees to serve on the Council, to submit themselves for election by postal ballot.

The nominations of Miss Dorothy K. Graham and Miss E. J. Haswell were therefore in order, and the name of the former would be inserted on the Ballot Paper.

The nomination of Miss Emily Jane Haswell was also in order, and as there was no other nomination to fill the vacancy to represent the Members, it was proposed and seconded that the nomination of Miss E. J. Haswell be confirmed.

This was unanimously agreed.

It was also agreed that Miss Haswell be informed that her term of office as a Member of the Council would commence as from July next.

#### APPOINTMENT OF SCRUTINEERS.

It was agreed that the Ballot Papers to be sent out the first week in June must be returned by July 1st, and the following Scrutineers were appointed:—

Miss A. M. Bushby and Miss K. A. Smith, R.R.C., together with the President. The Secretary and two clerks to be in attendance. Miss I. Macdonald was appointed to act should either of the Scrutineers fall out.

#### THE SECRETARY'S SALARY.

The Council agreed to recommend a rise of salary of £25 for the Secretary, Miss Alice S. Bryson, according to agreement.

#### GRANTS FOR EDUCATIONAL PURPOSES TO FELLOWS AND MEMBERS.

It was agreed to recommend that the following Grants should be allocated July, 1931-1932. All applications to be made to the Secretary, from whom Application Forms can be obtained. Forms to be returned to the Secretary by July 15th, 1931. To be considered by the Council in July.

Two Grants for Health Visitors' Course and Examination of £25 each.

Three Grants for Midwifery Training and Examination by Central Midwives' Board of £35 each.

Three Grants for Autumn Course of Lectures and Examination on Tropical Diseases.

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